

**Connecticut Statewide Citizen Corps Council  
Advisory Committee Minutes  
November 15, 2012**

**Attendees:** William Austin (Chairman); Norma Peterson (Fairfield CC/R1 CCC); Sue Prosi (SWRPA); Greg Martin (CCRPA); Don Janelle (Manchester & CEMA); Joel Severance (Region 2); Paul Gibb (LHCEO/PSTF); Joe Perrelli (COGCNV); Jim Larkin (NECCOG); Michael Berry (New Britain); Ed Murray (DEMHS); Viola Heath (CRCOG).

Acting Chairman Austin called the meeting to order at 2:00 p.m. followed by the pledge of allegiance and introductions.

**Public Comments:** None

**Approval of Meeting Minutes:** A motion to approve the October 18, 2012 meeting minutes was made by Joel Severance seconded by Jim Larkin. All in favor so voted.

**Guest Speaker:** None

**Report on State DEMHS Coordinating Council Meeting:** No report.

**Old Business:**

**Correspondence**

Correspondence received and sent was read.

**American Legion NET Program Update**

No report

**DEMHS Report**

No report

**Statewide Operational Update**

Updates and changes were made to applicable levels.

**Draft Guide on DEMHS CERT Grant**

An electronic copy of the guide in draft form will be sent out.

**New Business:**

**Liability Review Committee**

The committee is making progress and to date have found that largely there is nothing in the guide to be distributed as it is more of reference as Connecticut laws supersede. The committee still plan to meet with Brenda Bergeron, DEMHS Chief of Staff and Principal Attorney.

**2013 Statewide Citizen Corps Conference**

**CERT Team Funding And Funding Requests:**

**Category A:**

**FAIRFIELD** approved for \$1,625 for a basic CERT training class of 25 people.

**Category B:**

CANTEBURY approved for \$390 for CPR for 13 people.

**Category C:**

SWRPA approved for \$4,000.

**Category D:**

SOUTHINGTON approved for \$500 for CERT supplies.

A motion to approve Category A, B, C, and D funding requests were made by Dagmar Noll seconded by Joel Severance. All in favor so voted.

**Special Grants:**

None.

**Encumbrances:**

None.

**Tabled Request:**

None.

**Other Business:**

Chairman Austin informed the group that funding for the Statewide Council from a private operation has been secured. The Chairman stated that the funds are to be released prior to the year end and that there was stipulations designating a portion of the money toward a Statewide conference. The Chairman stated the total monies was over \$100,000 over a two year period and would be deposited in the CRCOG 5013c foundation when received.

This announcement aroused the Council and lengthy discussions were had.

**Statewide Council Update**

- The Council is requesting that DEMHS provide a current financial report.
- The Council talked about the fact DEMHS has removed Citizen Corps page from its website resulting everyone not being able to access funding applications, Reimbursements forms and other necessary Citizen Corps related materials. A motion made by Joel Severance for the Statewide Council to set up its own website, cost not to exceed \$500 with a proposal from the chair, posting the forms first and at discretion of the Chairman other related documents. Norma Peterson seconded the motion. All in favor so voted. One vote made in opposition from Sue Prosi.

**Regional Council Updates**

- Don Janelle talked about recruitment retention and asked to get CERT leaders together to brain storm how to recruit and retain. Several suggestions were made on how to accomplish getting everyone together.

**Next Meeting Date:** 2:00 P.M. December 20, 2012 at West Hartford Town Hall, **4<sup>th</sup> Floor, Room 400**, 50 South Main Street, West Hartford, CT 06107.

**Future meeting - 2013:** January 17, February 21, March 21, April 18.